

Instruction to fill the Security Clearance Form

Following documents should be submitted each applicant above 16 years.

- Dully filled "Security Clearance" form
(Every cage of this form should be filled. If there are no any applicable details, please write "N/A" in the relevant cage)
- Police Report obtained from Home Country
(should be attested by the Embassy)
- A photocopy of Bio data page of the Passport
- Course offered letter issued by the School/ College/ Institute/ Campus

**PERSONAL PARTICULAR FORM FOR THE SECURITY CLEARANCE FOR VISA ISSUANCE OF
STUDENTS / EMPLOYEES**
(PLEASE USE BLOCK CAPITAL LETTERS)

1. Family name :-		Passport Size Photograph to be attached (Front appearance 3.5cm X 4.5cm)			
2. First Name :-					
3. Middle name :-					
4. Maiden name, if any :-					
5. Date of Birth: -		6. Place of birth :-			
7. Nationality at birth :-		8. Religion :-		9. Blood Group :-	
10. Present Nationality :-			11. Sex :-		
12. Permanent address and Telephone No. Home:- Mobile:- E-mail:-		13. Present address (if different from) and Telephone/Fax No:-		14. Office Telephone No:- Office Fax No:- E-mail:-	
15. Passport Number:-		16. Type of Passport:-		17. Previous Passport Numbers:-	
18. Details of Social Media. Facebook:- Viber:- Whatsup:- imo:- Twitter:- Instagram :- Other :-					
19. Marital status :					
Single	Married	Separated	Widow(er)	Divorced	
20. Spouse.					
Full Name	Date of Birth	Passport No.	Nationality	Current Address	
21. Children.					
Full Name	Date of Birth	Passport No.	Nationality	Current Address	

22. Details of the Next of Kin.

a. Name:-

b. Permanent address:-

c. Telephone No:-

d. Fax No:-

e. E-mail:-

23. Details of Parents.

Relationship	Name	Address	Passport No	Nationality

24. Have you taken up legal permanent residence status in any country other than that of your nationality? YES/ NO If "YES", which country or countries?

25. Type of Academic programme to be followed by you / Type of work.

a. Name of the Course / Programme / Occupation:-

b. Duration of the Course / Programme / Occupation:-

From:-

To:-

25.1. Details of the Academic Institution.

a. Name of the Institute:-

b. Address:-

c. Scope of the Institution:

d. Registered No:-

e. Contact details of the Institute

Telephone No:-

Fax No:-

E mail:-

Web:-

26. Language Proficiency

Language	Reading	Writing	Speaking

27. If the purpose is related to lecturing / working / volunteering explain the suitability and qualification of yourself to fulfill this purpose:-

28. Highest qualification acquired in the relevant field :-

29. Account Details.

Name of the bank	Country	Type of Account	Account Number	Date opened

30. Details of stay in Sri Lanka.

a. Period for Visa applied- From:- To:-

b. Main Sponsor's. (State University)

Name of the University:-

Name of the Faculty:-

Name of the Vice Chancellor:-

Address:-

Contact Numbers :-

Email / Web addresses:-

c. Main Sponsor's. (Non-State Institute)

Name of the Institute:-

Name of the Course:-

Name of the Chairman:-

Address:-

Contact Numbers :-

Email / Web addresses:-

31. Co - Sponsor Details (If available)

Full Name	PP No/ (ID Card No)	Current Address & Email	Telephone No:	Occupation

32. Additional Accommodation Places during your stay in Sri Lanka.

Place	Full Address	Telephone No:

33. Whether you plan to stay in Sri Lanka with some other person from your country or outside Sri Lanka?
YES/NO (If "YES" provide details)

Name	Address	Passport	Relationship

34. Have you visited Sri Lanka previously (provide details)

Duration	PP No.	Places visited / Addresses of stayed	Purpose of visit

35. Countries you have visited during last 07 years. If you need more space attach additional pages.

Country	Duration		
	Date	Period of Stay	Purpose of the visit

36. Employment Records:- Starting with your present post, list in reverse order every employment you have had. If you need more space attach additional page.

Designation	Duration		Country
	From	To	

37. Have you ever been arrested, Indicted or convicted in a criminal trial (Excluding traffic offences) (If "Yes" provide details).

38. Additional information you like to provide in this application.

39. I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. In case of any information is found to be false or untrue or misleading or misinterpreting, I am aware that I may be held criminally liable.

Date : _____

Signature : _____